

# Canada Student Loans and Grants for Part-Time Studies

Included are two important documents:

1. Canada Student Financial Assistance Agreement for Part-Time Students
2. Certificate of Eligibility

**Step 1** **Review and complete your Canada Student Financial Assistance Agreement for Part-Time Students:** Read the terms and conditions and sign the indicated sections.

**Step 2** **Take the Certificate of Eligibility and the Canada Student Financial Assistance Agreement to a designated Canada Post<sup>1</sup> outlet:**

|       |  |
|-------|--|
| With: | Your social insurance number card/letter or a copy of your Canada Revenue Agency notice of tax assessment  |
| And:  | Official government issued photo identification (driver's license, B.C. ID, passport, permanent residency or citizenship card)                                 |
| And:  | A personal void cheque. <i>If you do not have a cheque, your bank or credit union can help you complete the banking information section on Loan Agreement.</i> |

## What happens next?

- Canada Post will confirm your identity and forward the Certificate of Eligibility and Canada Student Financial Assistance Agreement to the National Student Loans Service Centre (NSLSC) for processing.
- Your school may request all or a portion of this funding to pay for your educational costs. Review the "Educational Institution" section on your Certificate of Eligibility for details.
- After the Certificate of Eligibility and the Canada Student Financial Assistance Agreement have been processed, your remaining funds will be deposited electronically into your bank account that you provide on the Agreement.

## Questions?

National Student Loans Service Centre: 1-888-815-4514 (toll-free)

<sup>1</sup> Visit [Canada.ca](http://Canada.ca) for a list of designated locations; or call 1-888-815-4514.