

B.C. Completion Grant for Graduates

Instructions and Application



BRITISH
COLUMBIA

StudentAidBC

Purpose and Intent

The B.C. Completion Grant for Graduates is designed to help reduce your British Columbia student loan debt upon graduation.

Payments are made only on the amount of the B.C. student loan outstanding as of your study period end date up to a maximum of \$500.

The B.C. Completion Grant for Graduates is applied to the outstanding B.C. portion of the Canada-B.C. integrated student loan, not to provincial student loans from other provinces.

Program Goals

To encourage access and successful completion of a program of studies that leads to employment in one of B.C.'s high demand occupations. To reduce the amount of B.C. student loan borrowed by graduates in select programs, up to a maximum of \$500.

Basic Eligibility

- You must have graduated from a B.C. public post-secondary school or a B.C. accredited private training school;
- You must have received a B.C. student loan;
- You must have graduated from an eligible program that is at least two years in length and led to a diploma or undergraduate degree in one of the targeted areas of study (see back page);
- Only those students who have completed the final year of the program on or after April 1, 2015 will be considered for the grant;
- You must apply for the B.C. Completion Grant for Graduates within ONE YEAR from your study period end date (the last day of your studies to earn your credential, not your date of convocation);
- Include a sealed official transcript indicating a credential was granted or an original signed letter from your faculty confirming graduation requirements have been met; Photocopies are not acceptable. If submitting a signed letter from the faculty in lieu of the transcript, please ensure the letter includes the last day of studies;
- Your loans must not be restricted in default, delinquent, bankruptcy, under audit or have an overaward; and,
- Eligible applicants can receive the B.C. Completion Grant for Graduates only once per lifetime.

Additional Important Information:

- You must have a StudentAid BC online account to receive all notifications. If you are a new user of StudentAid BC, please register for an account.
- Students in certificate or professional programs such as law, medicine, dentistry or graduate studies are not eligible for this grant.
- The B.C. Completion Grant for Graduates will be paid on the B.C. portion of your Canada-B.C. integrated student loan amount outstanding as of your study period end date. The grant is not considered taxable income. You will not receive a T4A.
- Allow at least 8 weeks for processing and an additional 4-6 weeks for any payment to be received by the National Student Loan Service Centre.

SECTION 1 – PERSONAL INFORMATION

ALL QUESTIONS MUST BE ANSWERED IN INK.

(01) STUDENT'S LAST NAME

(02) SOCIAL INSURANCE NUMBER

(03) STUDENT'S FIRST NAME

(04) STUDENT'S MIDDLE NAME

(05) MOST RECENT APPLICATION NUMBER

(06) MAILING ADDRESS

(07) CITY OR TOWN

(08) PROV / STATE

(09) POSTAL/ ZIP CODE

(10) TELEPHONE

(11) E-MAIL ADDRESS

(12) DATE OF BIRTH

Year	Month	Day
<input type="text"/>	<input type="text"/>	<input type="text"/>

(13) GENDER

Male	Female
<input type="checkbox"/>	<input type="checkbox"/>

SECTION 2 – PROGRAM INFORMATION

(14) NAME OF GRADUATING INSTITUTION

(15) UNDERGRADUATE PROGRAM OF STUDY

(16) MOST RECENT LEVEL OF POST-SECONDARY STUDY ATTAINED

- diploma
- associate degree
- bachelor

(17) STUDY PERIOD END DATE

Year	Month	Day
<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 3 – APPLICANT CHECKLIST

- Application:** Complete, sign and submit the application form.
- Proof of Graduation:** Attach a sealed copy of your official transcript or an original signed letter from the faculty confirming graduation requirements have been fulfilled as well as the study end date.

StudentAid BC Date Stamp Received

SECTION 4 – DECLARATION (READ AND SIGN IN INK)

I am applying for consideration under the terms of the B.C. Completion Grant for Graduates Program.

I understand that:

- (1) StudentAid BC of the Ministry of Advanced Education, will determine the amount of grant I may receive;
- (2) It is against the law to make false statements on this application and/or all documents related to it;
- (3) All information on this application and/or all the documents related to it is accurate and subject to audit and verification;
- (4) If my file is under audit, it may delay or prevent the processing of this application;
- (5) Withholding relevant information or providing false or misleading data in this application or otherwise in support of this application shall be grounds for the Government of British Columbia to revoke my eligibility for this program. The Government of British Columbia may in that case request immediate payment in full of the B.C. Completion Grant for Graduates grant, and if necessary, proceed to legal enforcement of payment.

SIGNATURE OF STUDENT (IN INK) SIGN HERE	PRINT NAME PRINT HERE	DATE SIGNED YEAR MONTH DAY <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>
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You must apply for the Completion Grant within ONE YEAR from your study period end date (the last day of your studies to earn your credential, not the date of convocation).

Mailing Address:

PO Box 9173 Stn Prov Govt
Victoria BC V8W 9H7

Courier Address:

1st Floor, 835 Humboldt Street
Victoria BC V8V 4W8

Contact Information:

1-800-561-1818 (toll-free Canada/US)
250-387-6100 (outside North America)

Collection and use of information:

The information included in this form and authorized above is collected under Sections 26c and 26e of the *Freedom of Information and Protection of Privacy Act*, and under the authority of the *Canada Student Financial Assistance Act*, R.S.C. 1994, Chapter C-28 and StudentAid BC. The information provided will be used to determine eligibility for a benefit through StudentAid BC and for statistical and evaluation purposes. If you have any questions about the collection and use of this information, contact the Director, StudentAid BC, Ministry of Advanced Education, PO Box 9173, Stn Prov Govt, Victoria BC, V8W 9H7, telephone 1-800-561-1818 (toll-free in Canada/U.S.) or (250) 387-6100 from outside North America.

B.C. Completion Grant for Graduates Program – Eligible Areas of Study

Source: *Top 60 In-Demand Occupations to 2022 from the BC 2022 Labour Market Outlook Report (2014)*

Communication CIP 9.01	Marketing CIP 52.14	Criminology CIP 45.04
Public relations, advertising and applied communication CIP 9.09	Teaching English or French as a second or foreign language CIP 13.14	Engineering, General CIP 14.01
Civil Engineering CIP 14.08	Computer Engineering CIP 14.09	Public health CIP 51.22
Computer Science CIP 11.07	Business/commerce, general CIP 52.01	Mechanical Engineering CIP 14.19
Architectural engineering technology/technician CIP 15.01	Electrical and electronic engineering technologies/technicians CIP 15.03	Accounting and related services CIP 52.03
Computer engineering technologies/technicians CIP 15.12	Business administration, management and operations CIP 52.02	Legal support services CIP 22.03
Human development, family studies and related services CIP 19.07	Engineering physics/applied physics CIP 14.12	Engineering technologies and engineering-related fields, other CIP 15.99
Parks, recreation and leisure facilities management CIP 31.03	Criminal justice and corrections CIP 43.01	English rhetoric and composition/writing studies CIP 23.13
Psychology, general CIP 42.01	Human services, general CIP 44	Clinical, counselling and applied psychology CIP 42.28
Communication, journalism and related programs CIP 9.99	Design and applied arts CIP 50.04	Social work CIP 44.07
Environmental/Environmental health engineering CIP 14.14	Design and applied arts CIP 50.04	Mental and social health services and allied professions CIP 51.15
Electromechanical and instrumentation and maintenance technology CIP 15.04	Design and applied arts CIP 50.04	Drafting/design engineering technologies/technicians CIP 15.13
	Hospitality administration/management CIP 52.09	Human resources management and services CIP 52.1

Attending a B.C. private institution? Please contact StudentAid BC to confirm eligibility.