

# B.C. Completion Grant for Graduates

## Instructions and Application



BRITISH  
COLUMBIA

StudentAidBC

### **Purpose and Intent**

The B.C. Completion Grant for Graduates is designed to help reduce your British Columbia student loan debt upon graduation.

Payments are made only on the amount of the B.C. student loan outstanding as of your study period end date up to a maximum of \$500.

The B.C. Completion Grant for Graduates is applied to the outstanding B.C. portion of the Canada-B.C. integrated student loan, not to provincial student loans from other provinces.

### **Program Goals**

To encourage access to and successful completion of a program of studies that leads to employment in one of B.C.'s high demand occupations. To reduce the amount of B.C. student loan repayment for graduates in select programs, up to a maximum of \$500.

### **Basic Eligibility**

- You must have graduated from a B.C. public post-secondary school or from a private training school in B.C. that is authorized under the *Degree Authorization Act*;
- You must have received a B.C. student loan;
- You must have graduated from an eligible program that is at least two years in length and led to a diploma or undergraduate degree in one of the targeted areas of study. **To view a complete list of eligible programs, please visit: [www.StudentAidBC.ca](http://www.StudentAidBC.ca)**
- You must apply for the B.C. Completion Grant for Graduates within ONE YEAR of your study period end date (the last day of your studies to earn your credential, not your date of convocation);
- Include a sealed official transcript indicating a credential was granted or an original signed letter from your faculty confirming graduation requirements have been met; Photocopies are not acceptable. If submitting a signed letter from the faculty in lieu of the transcript, please ensure the letter includes the last day of studies;
- Your loans must not be restricted or in default, delinquent, bankruptcy, under audit or have an overaward; and,
- Eligible applicants can receive the B.C. Completion Grant for Graduates only once.

### **Additional Important Information:**

- You must have a StudentAid BC online account to receive all notifications. If you are a new user of StudentAid BC, please register for an account.
- Students in certificate or professional programs such as law, medicine, dentistry or graduate studies are not eligible for this grant.
- The B.C. Completion Grant for Graduates will be paid on the B.C. portion of your Canada-B.C. integrated student loan amount outstanding as of your study period end date. The grant is not considered taxable income. You will not receive a T4A.
- Allow at least 8 weeks for processing and an additional 4-6 weeks for any payment to be received by the National Student Loan Service Centre.

## SECTION 1 – PERSONAL INFORMATION

ALL QUESTIONS MUST BE ANSWERED IN INK.

(01) STUDENT'S LAST NAME

(02) SOCIAL INSURANCE NUMBER

(03) STUDENT'S FIRST NAME

(04) STUDENT'S MIDDLE NAME

(05) MOST RECENT APPLICATION NUMBER

(06) MAILING ADDRESS

(07) CITY OR TOWN

(08) PROV / STATE

(09) POSTAL/ ZIP CODE

(10) TELEPHONE

(11) E-MAIL ADDRESS

(12) DATE OF BIRTH

Year	Month	Day
<input type="text"/>	<input type="text"/>	<input type="text"/>

(13) GENDER

Male	Female
<input type="checkbox"/>	<input type="checkbox"/>

## SECTION 2 – PROGRAM INFORMATION

(14) NAME OF GRADUATING INSTITUTION:

(15) ELIGIBLE UNDERGRADUATE PROGRAM OF STUDY (see website for complete list):

(16) CIP CODE (see website for CIP codes):

(17) MOST RECENT LEVEL OF POST-SECONDARY STUDY ATTAINED:

DIPLOMA    ASSOCIATE DEGREE    BACHELOR DEGREE

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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(18) CREDENTIAL RECEIVED:

(19) STUDY PERIOD END DATE:

YEAR	MONTH	DAY
<input type="text"/>	<input type="text"/>	<input type="text"/>

**\*Important Declaration on next page. Please read and sign.**



## SECTION 3 – APPLICANT CHECKLIST

StudentAid BC Date Stamp Received

- Application:** Complete, sign and submit the application form.
- Proof of Graduation:** Attach a sealed copy of your official transcript or an original signed letter from the faculty confirming graduation requirements have been fulfilled as well as the study end date.

## SECTION 4 – DECLARATION (READ AND SIGN IN INK)

I am applying for consideration under the terms of the B.C. Completion Grant for Graduates Program.

I understand that:

- (1) StudentAid BC of the Ministry of Advanced Education will determine the amount of grant I may receive;
- (2) It is against the law to make false statements on this application and/or all documents related to it;
- (3) All information on this application and/or all the documents related to it is accurate and subject to audit and verification;
- (4) If my file is under audit, it may delay or prevent the processing of this application;
- (5) Withholding relevant information or providing false or misleading data in this application or otherwise in support of this application shall be grounds for the Government of British Columbia to revoke my eligibility for this program. The Government of British Columbia may, in that case, request immediate payment in full of the B.C. Completion Grant for Graduates grant and, if necessary, proceed to legal enforcement of payment.

SIGNATURE OF STUDENT (IN INK)  SIGN HERE	PRINT NAME  PRINT HERE	DATE SIGNED YEAR MONTH DAY [ ][ ][ ][ ] - [ ][ ] - [ ][ ]
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**You must apply for the B.C. Completion Grant for Graduates within ONE YEAR of your study period end date (the last day of your studies to earn your credential, not the date of convocation).**

**Mailing Address:**

PO Box 9173 Stn Prov Govt  
Victoria BC V8W 9H7

**Courier Address:**

1<sup>st</sup> Floor, 835 Humboldt Street  
Victoria BC V8V 4W8

**Contact Information:**

1-800-561-1818 (toll-free Canada/US)  
250-387-6100 (outside North America)

**Collection and use of information:**

The information included in this form and authorized above is collected under Sections 26c and 26e of the *Freedom of Information and Protection of Privacy Act*, and under the authority of the *Canada Student Financial Assistance Act*, R.S.C. 1994, Chapter C-28 and StudentAid BC. The information provided will be used to determine eligibility for a benefit through StudentAid BC and for statistical and evaluation purposes. If you have any questions about the collection and use of this information, contact the Director, StudentAid BC, Ministry of Advanced Education, PO Box 9173, Stn Prov Govt, Victoria BC, V8W 9H7, telephone 1-800-561-1818 (toll-free in Canada/U.S.) or (250) 387-6100 from outside North America.

To view a complete list of eligible programs, please visit: [www.StudentAidBC.ca](http://www.StudentAidBC.ca)