Appendix <u>5</u>

Canada

TRANSFER OF SCHOOL



PURPOSE	HOW TO COMPLETE THE APPENDIX 5
If you have received StudentAid BC funding, the Appendix 5 "Transfer of School" allows you to transfer to a different school during the study period without having to re-apply for student financial assistance.	 Appendix 5 is completed by: You; Your original institution; and Your new institution. StudentAid BC will process the transfer and notify you accordingly of any changes to the assessment.
WHEN SHOULD I COMPLETE AN APPENDIX 5 "TRANSFER OF SCHOOL"?	WHEN SHOULD I COMPLETE AN APPENDIX 7 "REQUEST FOR REASSESSMENT TO CHANGE SCHOOLS"?
If you have already received funding from StudentAid BC for your 2024/2025 application; and If your school has already confirmed your enrolment; and	If you have not received loans or grant funding from StudentAid BC for your 2024/2025 application. You do not have any non-refundable tuition/book costs.
The break between studies at your original school and your new school is two weeks or less ; and	Tod do not have any non-relandable talloringook cools.
You have non-refundable tuition and book costs.	

IMPORTANT!

Contact your financial aid office if you are transferring to a different campus of the same school to determine if an Appendix 5 is required.

If the break in studies between your original school and your new school is more than two weeks, you are considered to have withdrawn from your original school. In order to continue to receive funding, you must submit a new full-time application. Do NOT complete this form.

SUBMISSION INSTRUCTIONS

Email completed Appendix 5 to StudentAidBC@gov.bc.ca. OR upload signed Appendix 5 to your Dashboard account.

TUITION REFUNDS

Students who transfer schools may be eligible for a tuition refund as determined by the original school. The tuition refund should be given directly to the student to apply towards the tuition fees at the new school.

The deadline for submitting a completed and correct Appendix 5 is six weeks before your new study period ends.

2024/2025

Appendix 5

Canada

TRANSFER OF SCHOOL



Wh	at is your original 2024/2025 application n	umber?	2 0	2 4					nswere	d in ink)				
Only answer questions (in ink) where the information is now different from your original full-time application. Ensure you sign and date the Declaration.														
PE	RSONAL INFORMATION													
(1)	LAST NAME NOTE: Your last name MUST match the	name on your S	Social Insura	ance Num	ber card	l/letter								
						[9	SOCIA	L INSU	RANCE	NUM	IBER	П	
(2)	FIRST NAME NOTE: Your first name MUST match the	l/letter												
(3)	MIDDLE NAME					IS	S THIS	A CHA	ANGE C	F ADDI	RESS	3?		
(4)	MAILING ADDRESS						_ IS THIS A CHANGE OF ADDRESS? YES NO							
	Apt./suite Street Number and Street Name/PO Box					(1	2) PR	OGRA	M/FACL	JLTY AT	NEW	SCHO	OL	
(5)														
	Use this line for any part of your address not indicated a	above				(1	,		DEPART	ΓΜΕΝΤ/ DL	OPTI	ION		
(6)	CITY/TOWN													
(7)	COUNTRY													
(8)	PROVINCE/STATE	_ (11) POSTAL	ZIP CODE	i										
(9)	AREA CODE TELEPHONE NUMBER (
(10)	E-MAIL ADDRESS: Notifications will be sent to this add	dress												
OR	IGINAL SCHOOL INFORMATION													
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(15)	Did the student attend your school?	NO											_	
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MUST BE SIGNED PRINT HERE								TLAK		MONTH] [
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OFFICIAL STAMP OR SEAL OF SCHOOL NOTE: If the break in studies from original school to new school is more than two weeks, do not complete Appendix 5. Please submit a withdrawal notification to StudentAid BC.							MIN	ISTRY	USE O	NLY				

19) SCHO	OL NAME																				
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(20) MAILING ADDRESS OF FINANCIAL AID OFFICE OR REGISTRAR'S OFFICE										VISIT www.StudentAidBC.ca to find codes OFFICIAL STAMP OR SEAL OF SCHOOL											
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27) DATE	CLASSES	STAR	RT			((28) D	ATE CL	ASSES	END											
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IMPORTANT: PLEASE ANSWER ONLY QUESTIONS WHERE THE INFORMATION IS NOW DIFFERENT FROM YOUR ORIGINAL APPLICATION

PERSONAL INFORMATION										
(38) NEW STUDENT NUMBER (if known)										
(39) Are you a student with a permanent disability, or a persistent or prolor on a daily basis? You must meet the definition of either permanent dis disability to be eligible to apply for StudentAid BC disability funding.		(39)		YES		NO				
(40) During your study period, provide total income assistance/social assistance for persons with disabilities that you will be receiving:	tance (welfare) and/or B.C. income	(40)	\$.00			
STUDY PERIOD INFORMATION										
(41) Between the date classes start and the date classes end, will you be o	on a co-op/paid work term?	(41)		YES		NO				
(42) While you are in school, will you be living with your parent(s)/step-pare home owned or rented by them?	ent/sponsor/legal guardian or living in a	(42)		YES		NO				
ALLOWABLE EXTRA COSTS										
(43) Day-care costs that you incur for your child(ren) age 11 years or unde amount, only the amount you pay. Only one parent may claim these d		(43)	\$.00			
(44) Child support and/or spousal support that you pay.		(44)	\$.00			
(45) If you must relocate to a different city to attend school and you will retuperiod, what is the cost of one return trip home?	urn home at least once during your study	(45)	\$.00			
INCOME INFORMATION										
(46) Enter your reported total income from line 15000 of your 2023 Income If you did not file a 2023 Income Tax Return, enter your total income fro This income will be matched with Canada Revenue Agency records, where the property of the	m all sources both inside AND outside of C	(46) \$ [anada.					.00			
(47) Merit-based scholarships or need-based bursaries, including provincia	al government scholarships.	(47)	\$.00			
(48) Funding you will receive, or you are contributing, to help meet specific you will receive or will voluntarily contribute towards your education do										
(a) Government funding (e.g., E.l. training allowance, social assistar related costs)	0 , 1	(48a)	\$.00			
(b) Non-government (private sector) funding (e.g. employer)		(48b)	\$.00			
(c) Voluntary contributions from parent(s)/step-parent/sponsor/legal	(48c)	\$.00				
STUDENTAID BC DECLARATION – ALL STUDENTS MUS	ST READ, SIGN AND DATE									
This Appendix forms part of the student's Application for student financial assistance. As such, the S force and effect in respect of this Appendix.	tudent Declaration and Canada Revenue Agency Conse	nt previously	signed	by the stud	ent have	full legal				
(49) SIGNATURE OF STUDENT (IN INK)	PRINT NAME	ATE SIGNE	D	MONT	.п	DAY				
MUST BE SIGNED	PRINT HERE	TEAK				DAI				
Collection and use of information. The information included in this form and authorized above is col c. 165, and under the authority of the Canada Student Financial Assistance Act, R.S.C. 1994, Chapter StudentAid BC and for research, statistical and evaluation purposes. If you have any questions about Secondary Education and Future Skills, PO Box 9173, Stn Prov Govt, Victoria BC, V8W 9H7, telephore	C-28 and StudentAid BC. The information provided will be the collection and use of this information, contact the Execution	e used to dete cutive Director,	rmine e Studei	eligibility for ntAid BC, M	a benefit inistry of	through				
DEADLINE Your complete and correct Appendix 5 must be received by StudentAid BC at least six weeks before the new study end date.										
EMAIL COMPLETED APPENDIX 5 TO: StudentAidBC@gov	v.bc.ca OR upload signed Appendix 5 to	your Das	hboa	ard acco	unt.					