

**DEADLINE**

Multiple Withdrawal/Unsuccessful Studies Appeal: six weeks before your study period ends.  
Overaward Appeal: 90 days from the date you received the letter advising of your overaward.

**WHAT IS AN APPEAL?**

An appeal is the process by which you have the opportunity to request a reconsideration of your assessed award. If you have had an exceptional circumstance that meets one or more of the criteria listed below, and you have not received the maximum amount of funding for the application study period, you may submit an appeal request. Once evaluated, the appeal request may result in a change to your StudentAid BC award.

**APPEAL CRITERIA**

You can appeal your scholastic standing when you are otherwise on track to successfully complete your program and one or more of the following criteria has impacted your ability to study:

- Medical illness or injury
- Family emergency (e.g., death or injury)
- Natural disaster
- Other exceptional circumstance

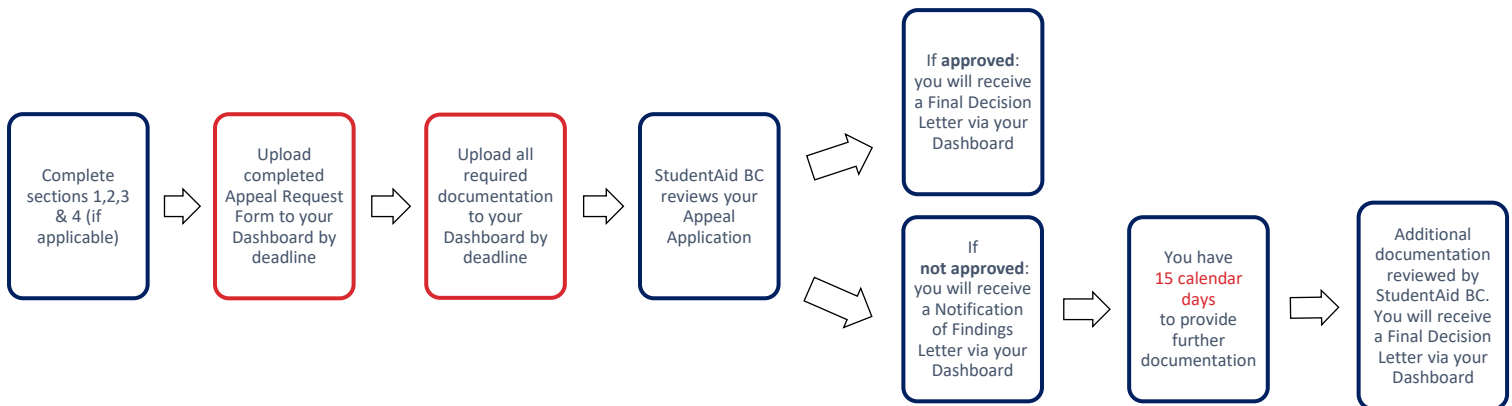
**APPEAL INSTRUCTIONS**

1. Talk to a Financial Aid Officer at your school, they can help you with the appeal process. If you are unable to contact a Financial Aid Officer, contact [StudentAid BC](#).
2. Review the Appeal Criteria.
3. Complete Sections 1, 2 and 3.
4. If your appeal circumstance is due to a medical reason, review Section 4 – Medical Withdrawal Instructions.
5. Upload your completed Appeal Request Form and all required documentation to your StudentAid BC [Dashboard](#).

**SECTION 4 – MEDICAL WITHDRAWAL INSTRUCTIONS (if applicable)**

If your appeal circumstance is due to a medical reason, Section 4 of this form is to be completed by your doctor/counsellor. Any fees charged by your doctor/counsellor to complete Section 4 are your responsibility and will not be reimbursed by StudentAid BC.

1. Fill out Sections 1 and 3 and forward this Appeal Request Form to your doctor/counsellor to complete Section 4.
2. Your doctor/counsellor will return the Appeal Request Form to you.
3. Upload your completed Appeal Request Form and all required documentation to your StudentAid BC [Dashboard](#).



**Appeal Request Form starts on page 2.**



