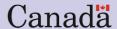
Appendix 7



REQUEST FOR REASSESSMENT



PURPOSE

When information on your original StudentAid BC application changes, you must submit an Appendix 7 - Request for Reassessment.

INSTRUCTIONS

- Complete fields requesting your 2015/2016 Application number, and questions # 01 to #13
- Answer only questions where the information is now different from your original application
- Provide an explanation of the change on page 11 of this form and complete and attach applicable Appendices (see below)
- Sign and date Section 6 on page 9

All information is subject to verification and audit.

Changes include but are not limited to:

1 Changes in your assets (examples: motor vehicle, GIC, RRSP, etc.)

If you sold or cashed in any assets in the four months before classes began, or during your study period, you must provide documentation showing proof of the sale and whether the proceeds were used to repay outstanding debt on that asset or if they were used to pay for something else. If you cashed a GIC or term deposit you must enter this as "other" income.

• If the value of your motor vehicle has changed, state the revised estimated current value of your motor vehicle in **Section 4**, **Question 73**. (The estimated value of your vehicle is the amount it would sell for on the open market.) If you transferred ownership of your motor vehicle to someone else, include a copy of the transfer and registration documentation, including the owner's certificate of insurance and vehicle licence (vehicle registration forms), along with your Appendix 7 – Request for Reassessment.

Note: Your request for reassessment will not be considered if your motor vehicle was transferred to someone else for less than fair market value. Your estimate of the current value of your motor vehicle will be compared with the "Sandford-Evans Gold Book" and the value of your motor vehicle in the Gold Book will be used in reassessing your eligibility for StudentAid BC funding.

- For changes in your parent(s)/step-parent/sponsor/legal guardian's assets, provide documentation, and have your parent(s)/ step-parent/sponsor/legal guardian complete a revised Appendix 1.
- For changes in your spouse/common-law partner's financial status/assets, provide documentation, and have your spouse/common-law partner complete a revised Appendix 2.

2 Any new source of income, or changes to your income

Provide an explanation for the change and where possible provide any supporting documentation when reducing income (e.g., record of employment for loss of work).

- For changes in your parent(s)/step-parent/sponsor/legal guardian's income, submit a revised Appendix 1 and supporting documentation (e.g., Notice of Assessment from the Canada Revenue Agency).
- For changes in your spouse/common-law partner's income, submit a revised Appendix 2, including supporting documentation.
- If you are changing the amount of your or your spouse/common-law partner's previous year's income, Question 72a on the application and/or Question 16a on the Appendix 2, you must submit proof of this change in income by submitting a copy of his/her Income Tax Notice of Assessment from Canada Revenue Agency.

3 Changes to your program of study or study period dates

If you are changing your study period dates, confirm with your school these new dates. An Appendix 3 may be required. Make sure you change all income and costs to reflect the new study period and if applicable, have your spouse/common-law partner do the same on an Appendix 2.

Note: If you are completing your program early, you must have the financial aid office at your school complete an Early Completion of Studies form.

4 Change of school before receiving any StudentAid BC funding

Complete this Appendix 7 - Request form, and if necessary have your school complete an Appendix 3. If you have received funding for this application period, submit an Appendix 5; Transfer of School form.

5 Changes in marital status

Note: changes to marital status after the first day of classes cannot be considered.

- If you marry before your first day of classes, you must provide a copy of your marriage certificate and an Appendix 2 completed by your spouse.
- If you separate from your spouse before your first day of classes, you must provide a copy of your legal separation agreement confirming your date of separation.
- If formal documentation is not available, a notarized statement from your ex-spouse/partner with their address and phone number or a letter on business letterhead from a credible third party (e.g., counsellor, religious advisor, doctor, social worker, lawyer) may be accepted.

6 Change in dependant information

- If the change is because of the birth or adoption of a child, you must provide a copy of the birth certificate with parent information, or a letter from your physician confirming the date of birth and the child's name, or documentation confirming adoption.
- If you are awarded custody of a dependant before your first day of classes, you must provide proof of custody or that you have care of the dependant at least two full days per week during your entire study period.
 - If you do not have a legal custody agreement, you may provide a notarized statement from your children)'s other parent attesting to the dates your child(ren) will reside with you. This statement must provide the other parent's name, address and phone number.
 - If you are unable to obtain a statement from your child(ren)'s other parent, you may provide a letter on business letterhead, from a credible third party (social worker, religious advisor, doctor, counsellor, etc.) stating the dates your child(ren) will reside/resided with you. The letter must also include the third party's name, address, telephone number and relationship to you.

7 Change in living situation

Note: Changes to your living situation **after** the first day of classes will not be considered.

Mark "YES" to *Question 48*, if you are paying room and board to your parent(s)/step-parent/sponsor/legal guardian in the four months before classes start, or in your study period. You will be required to submit an Appeal Request Form for Room and Board.

If you move from your parent's home before the first day of classes, you must have your landlord/lady complete a Confirmation of Rent form, available at: www.StudentAidBC.ca confirming your tenancy. You must also provide one of the following options:

- A. If you are living in residence at your school, make sure your school places their official school stamp or seal on the form.

 OR
- B. If you are not living in residence at your school, you must provide copies of your cancelled cheques, or if unavailable, copies of your monthly bank statements with the cash withdrawal used to pay the rent circled on each statement confirming your payment for rent. If you are downloading statements from the internet these must have been issued by the bank or financial institution in PDF format and must include reference to the account holder's name; otherwise all other web statements must bear your financial institution's bank/ branch stamp.

DEADLINE

Your complete and correct Appendix 7 – Request for Reassessment forms much be received by StudentAid BC at least 6 weeks before the DATE CLASSES END.

IMPORTANT

- Faxes, copies or scans are accepted.
- Funding cannot be issued after the date classes end.
- Sign and date Section 6 on page 9.

Appendix 7

Canadä

REQUEST FOR REASSESSMENT



what is your original 2015/2016 application number? $\begin{bmatrix} 2 & 0 & 1 & 5 \end{bmatrix}$	answered in ink)
This symbol ① means to refer to the 2015/16 INSTRUCTIONS booklet included in and available online in PDF version at www.StudentAidBo	
Only answer questions (in ink) where the information	is now different
from your original full-time application, provide an explanation	of the changes on page 11.
Ensure you sign and date Section 6 on pa	
SECTION 1 of 8 - PERSONAL INFORMATION	
(01) LAST NAME NOTE: Your first name MUST match the name on your social insurance number card/lette	er (12) SOCIAL INSURANCE NUMBER
(02) FIRST NAME NOTE: Your first name MUST match the name on your social insurance number card/lette	r (13) STUDENT NUMBER (IF KNOWN)
(02A) MIDDLE NAME	(14) DATE OF BIRTH
	YEAR MONTH DAY
(03) MAILING ADDRESS - IMPORTANT: All documents will be sent to this address	
Apt./suite Street Number and Street Name/PO Box	(15) GENDER
	MALE FEMALE
(04) Use this line for any part of your address not indicated above	(46) MARITAL STATUS (MARRY ONE BOY ONLY)
	(16) MARITAL STATUS (MARK ONE BOX ONLY) SEPARATED/
(05) Use this line for any part of your address not indicated above	SINGLE COMMON- DIVORCED/ SINGLE PARENT MARRIED LAW WIDOWED
	A B C D E
(06) CITY/TOWN	
	SCHOOL / PROGRAM CODES
(07) PROVINCE/STATE (08) POSTAL/ZIP CODE	Read ① page 4
	or visit <u>www.StudentAidBC.ca</u>
(09) COUNTRY	(17) SCHOOL CODE
(10) AREA CODE TELEPHONE NUMBER	(18) PROGRAM CODE
(11) E-MAIL ADDRESS: Notifications will be sent to this address	MINISTRY USE ONLY
	MINISTRY OSE ONLY
IMPORTANT!	
PLEASE ANSWER ONLY QUESTIONS WHERE THE INFORMATION IS NOW DIFFERENT FROM YOUR ORIGINAL APPLICATION.	

Page 3 2015/2016 APPENDIX 7

SE	CTION 1 of 8 - PERSONAL INFORMATION continued			
(19)	Are you a student with a permanent disability that affects your studies on a daily basis? You must meet the definition of a permanent disability to be eligible to apply for StudentAid BC permanent disability funding. Read ① page 4.	(19)	YES	NO
(20)	Are you or have you ever been a permanent resident? (if born in Canada, mark NO)	(20)	YES	NO
	Have you ever declared bankruptcy that included student financial assistance? If YES, read ① page 5 before answering.	(21)	YES	NO
(22)	Have you ever cashed a Canada student loan? (if FULLY repaid, mark NO)	(22)	YES	NO
(23)	Date you graduated from or left secondary (high) school.	(23)	YEAR	MONTH
(24)	How many months of full-time post-secondary studies have you taken to date in BC, Canada and outside of Canada? Include co-op work terms. To convert part-time studies, read ① page 6. Enter "o" if none.	(24)	MONTHS	
(25)	Will you have been out of high school for more than 48 months (4 years) when classes start?	(25)	YES	NO
(26)	Are you married or common-law? If 'YES', Appendix 2 must be completed.	(26)	YES	NO
(27)	Are you a single parent, separated, divorced, or widowed?	(27)	YES	NO
(28)	In the time since you left high school to your first day of classes, have you spent two periods of 12 continuous months each, in the full-time labour force as defined on ① page 7?	(28)	YES	NO
(29)	Are you or were you, at the time of your 19th birthday, a youth in continuing care or custody of a director of child welfare in BC. (ward of the court - this means the provincial government is/was your legal guardian)?	(30)	YES	NO
(30)	My parents are deceased and I do not have a legal guardian. If both conditions apply, read ① page 7 .	(00)	YES	NO
(31)	Did you answer 'YES' to any of questions 25 to 30?	(31)	YES (Go to 32)	NO (Go to 33)
$\overline{\Gamma}$		(22)	_	
(32)	Are you a resident of BC as defined on ① page 9?	(32)	YES	NO
(33)	Your parents should complete Appendix 1. Is your parent(s)/step-parent/sponsor/legal guardian a resident of BC as defined on ① page 9?	(33)	YES	NO

Page 4 2015/2016 APPENDIX 7

SECTION	N 2 of 8 - BEFORE CLASSES START	
(34) In the	e four months BEFORE classes start, were you or do you expect to be:	
(a)	Living with your parent(s)/step-parent/sponsor/legal guardian or living in a home owned or rented by them for at least two months? Read ① page 10.	(34a) YES NO
(b)	Enrolled in full-time study for at least two months (including high school)?	(34b) YES NO
(c)	At home caring for your eligible dependent child(ren) on a full-time basis for at least two months (Only one parent may claim to be the full-time caregiver).	(34c) YES NO
(35) Incom	e received in the four months BEFORE classes start. What is the total amount of:	You must enter "0" if none.
(a)	Income assistance (welfare) and/or BC income assistance for persons with disabilities you re (Do not include amount entered on line 7a of Appendix 2) Enter "o" if none	(35a)
(b)	Employment insurance benefits (EI) you receive? Enter 'o' if none.	\$
(c)	Gross earnings you receive from employment and net self-employment income? Read ①page 11 . Enter "o" if none.	(35b) \$.00
(d)	Child-care subsidy you receive? (Only one parent may claim child-care subsidy). Read ①page 11 . Enter "o" if none.	\$.00 (35d) \$.00
(e)	Other sources of income you receive? (e.g. First Nations band funding, child support, pension, spousal support, insurance settlements, etc.). Read ① page 11.	
Sp	pecify: Enter "0" if none	(35e) \$.00
(a) (b) (c) (37) What i	ses paid in the four months BEFORE classes start. What is the total amount of: Canada student loan and/or provincial student loan regular scheduled payments made? Enter "o" if none. Total day-care costs for your child(ren) age 11 years or under? Include child-care subsidy from line 35d (Only one parent may claim day-care costs). Read ① page 12 . Child support and/or spousal support that you pay? Read ① page 12 . s the balance in all of your bank accounts (chequing, tax free savings accounts, savings, etc.) inside and outside of Canada, at the start of classes? Do not include RRSPs, RESPs, RDSP's sits, GICs, mutual funds, stocks or bonds. Read ① page 12 . Enter "o" if none, or if a negative sits,	, term (37) \$

IMPORTANT: PLEASE ANSWER ONLY QUESTIONS WHERE THE INFORMATION IS NOW DIFFERENT FROM YOUR ORIGINAL APPLICATION **SECTION 3 of 8 - AFTER CLASSES START / STUDY PERIOD** (38) NAME OF SCHOOL (39) PROGRAM / FACULTY Read ① page 13. (40) MAJOR / DEPARTMENT (IF APPLICABLE) STUDY PERIOD DATES FOR THIS APPLICATION MONTH (41) DATE CLASSES START between August 1, 2015 and July 31, 2016 **IMPORTANT** (42) DATE CLASSES END Your study period cannot be more than 52 weeks and must match your school's study period dates. (43) Between the date classes start (Question 41) and the date classes end (Question 42), will you be (43)YES NO on a co-op/paid work term? If YES, enter earnings in Question 53. 80% 100% 60% 40% (44) COURSE LOAD (MARK ONE BOX ONLY) Read ① page 14. (for students with permanent disabilities) ASSOCIATE/ UNIVERSITY UNCLASSIFIED/ (45) PROGRAM TYPE (MARK ONE BOX ONLY) DOCTORATE PROFESSIONAL QUALIFYING CERTIFICATE DIPLOMA **BACHELOR** MASTER Read ① page 14. В С D Ε Н YEAR (46)(46) What year of this program will you be in (e.g., 1st, 2nd, 3rd, 4th, etc.)? Read ① page 15. (47) Will you have a full-time job during your study period? Read ① page 15 before answering. YES NO (48) While you are in school, will you be living with your parent(s)/step-parent/sponsor/legal guardian or living in a home owned or rented by them? Read ① page 15. YES NO (49) Do you need Appendix 3? Read ① page 25. If "YES", have your school complete Appendix 3. (49)YES NO The dates on the Appendix 3 must match Question 41 and 42 above.

SECTION 3 of 8 - AFTER CLASSES START/STUDY PERIOD continued

THIS PAGE REFERS TO **STUDY PERIOD TOTALS**, NOT MONTHLY AMOUNTS. SEE QUESTIONS 41 AND 42 FOR YOUR STUDY PERIOD DATES.

ALI	LOWABLE EXTRA COSTS:	Υ	ou must enter "0" if none. STUDY PERIOD TOTALS ▼
(50)	Total day-care costs for your child(ren) age 11 years or under. Include child-care subsidy from Question 64. (Only one parent may claim day-care costs.)	(50)	\$.00
(51)	Child support and / or spousal support that you pay. Read ① page 16.	(51)	\$.00
52)	If you must relocate to a different city to attend school and you will return home at least		
	once during your study period, what is the cost of one return trip home? Read ① page 16.	(52)	\$.00
INC	OME: Enter "o" if none.		
(53)	Co-op/paid work term earnings (declare earnings if you answered "YES" to Question 43).	(53)	\$.00
(54)	Assistantships/stipends.	(54)	\$.00
(55)	Gross earnings you expect to have from employment and net self-employment income during your entire study period . Do not include income reported on lines 53 and 54	(55)	\$.00
(56)	Child support and/or spousal support payments you will receive .	(56)	\$.00
(57)	Employment insurance benefits (EI). (Do not include sponsored tuition/books.)	(57)	\$.00
(58)	Bursaries or needs-based academic awards.	(58)	
(59)	WorkSafe BC/WCB benefits.		\$.00
(6o)	Pension income from Children's Benefits (previously "Orphan's Benefits"), Canada Pension Plan (CPP), retirement pensions, disability pensions, or any other pension. Read ① page 17.	(59)	\$.00
	-13,	(60)	\$.00
(61)	Scholarships or merit-based awards, including Passport to Education and provincial government scholarships.	(61)	.00
(62)	First Nations band funding (do not include sponsored tuition/books).		\$.00
(63)	All contributions from parent(s)/step-parent/sponsor/legal guardian including registered	(62)	\$.00
	education savings plans (RESPs) and scholarship trust funds.	(63)	\$.00
(64)	Child-care subsidy. (Only one parent may claim child-care subsidy.)	(64)	•
(65)	Sponsored tuition/books from Employment and Social Development Canada (ESDC - formerly HRSDC), First		\$.00
	Nations bands, Ministry of Social Development and Social Innovation, other government agencies and employers.	(65)	\$.00
(66)	Income assistance (welfare) and/or BC income assistance for persons with disabilities. (Do not include amount entered on Question 11a of Appendix 2 .)	(66)	\$.00
(67)	Employment program of British Columbia (EPBC).	(67)	\$.00
(68)	All other sources of income (e.g. net rental income, insurance settlements, etc.). Do not include tax rebates, child tax benefits, tax refunds or BC Family Bonus. Read ① page 19.		
	Specify:	(68)	\$.00

SEC	TI	ON	4 of	8 - ASSET AND IN	COME INFO	RI	MA	1017	1												
				Report	all Canadia	n a	and	for	eig	n as	set	s. (I	ncl	ude 'locked-in' asse	ets.)						
(69)																.00					
	(70) What is the net worth of all your term deposits, GICs, mutual funds, stocks, bonds, etc.? Do not include RRSPs. Enter "o" if none.																.00				
(71)	What is the net worth (your share) of any assets such as revenue/holding/recreational properties, boat, RV, etc.? Do not include principal residence and motor vehicle(s) reported in Question 72 and 723. Enter "o" if none.														(71)	\$.00
(72)	Do not include principal residence and motor vehicle(s) reported in Question 73 and 73a. Enter "o" if none.																				
														.00							
(/2a)	Tax Return, enter your total income from line 150 of your 2014 Income Tax Return. If you did not file a 2014 Income Tax Return, enter your total income from all sources both inside AND outside of Canada. This income will be matched with Canada Revenue Agency records, which may affect your assessment of need. Read ① page 21.													.00							
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SEC	TI	ON	5 of	8 - DEPENDANTS	Read ① page	23															
				any eligible dependants a lependants below (DO NO					-law	/ part	ner).			YES (give details	s belo	ow)	[NO (g	o to S	ection	6)
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SECTION 6 of 8 - StudentAid BC DECLARATION - IMPORTANT DOCUMENT - READ, SIGN AND DATE

This Appendix forms part of the student's Application for student financial assistance. As such, the Student Declaration and Canada Revenue Agency Consent previously signed by the student have full legal force and effect in respect of this Appendix.

K

(75) SIGNATURE OF STUDENT (IN INK)

JUST RE SIGNED

PRINT NAME

PRINT HERE

ΥE	AR		MOI	NTH	DA	ΑY	
							1

(76) DATE SIGNED

SECTION 7 of 8 - ALTERNATE ADDRESS

Give the name, address and telephone number of a contact person over 19 years of age living in Canada or the United States. If mail sent to your address in Section 1 is returned or if we cannot contact you by phone, this person will be contacted. Please ensure you have your contact person's authorization to enter their information below.

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Page 9 2015/2016 APPENDIX 7

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Please provide an explanation for the changes made in this reassessment and attach supporting documentation / Appendices: