Canada

Appendix 2



*Note: The (i) symbol means to read the INSTRUCTIONS book, which is included in the StudentAid BC application package or visit www.StudentAidBC.ca

SPOUSE/COMMON-LAW PARTNER INFORMATION

PURPOSE The information on this Appendix 2 determines how much your spouse/common-law partner may be required to contribute to help pay for your education.

WHO COMPLETES APPENDIX 2?

The applicant's spouse/common-law partner. If your spouse/common-law partner has arrived in Canada as a permanent resident and does not have a valid Social Insurance Number (SIN), apply as "married" and leave the SIN field blank. When your spouse/common-law partner has received a valid SIN, you must submit an Appendix 7 – Request for Reassessment with a copy of their SIN to StudentAid BC. Read ① page 25.

DO NOT COMPLETE THE APPENDIX 2 IF, AS OF THE FIRST DAY OF CLASSES:

- Your spouse/common-law partner is not a Canadian citizen or permanent resident AND does not live in Canada. Apply as "single";
- You have eligible dependent child(ren) under your care, living in Canada, AND your spouse/commonlaw partner is not a Canadian citizen or permanent resident (does not have a valid Social Insurance Number) and does not live in Canada. Apply as a single parent student (mark marital status "'Single' parent" on page 1 of the student loan application).

ARE YOU COMMON-LAW?

You and your partner are considered to be common-law if you meet both of the following:

- you are currently living together in a marriage-like relationship; and
- you will have been living together for at least 12 consecutive months as of your first day of classes.

DECLARATION AND CONSENT

Read, sign and date both the Canada Revenue Agency consent and the StudentAid BC declaration. Without the complete information including dates and signatures, we cannot process the student's application. Once you have completed Appendix 2, return it to the applicant to submit with his/her application. No faxes, scans or copies are accepted as **original** signatures are required.

NEXT STEP

When the Appendix 2 is complete, include it with your application and submit to StudentAid BC. An incomplete or unsigned Appendix 2 will not be processed and will delay funding.

HELP FOR THE SPOUSE/ COMMON-LAW PARTNER

Question 03 Marriage/Common-law Date

This is the date you were married or, if common-law, the date you began living together in a marriage like relationship. Read ① page 3.

Question 07 a-e Income

Ensure that you declare income from all sources during the four months before the applicant starts classes. Do not include student loans/grants, child tax benefits, tax refunds, tax rebates or BC Family Bonus.

HELP FOR THE SPOUSE/COMMON-LAW PARTNER

Question 10c Separate Living Allowances

If you must live separately from the applicant during the study period, separate living allowances will be assessed.

Question 11a-f Income

Ensure that you declare income from all sources during the applicant's entire study period. Do not include student loans/grants, child tax benefits, tax refunds, tax rebates or BC Family Bonus.

Question 12b Day-care costs

See definition of day-care costs on page 36 of the StudentAid BC Guide, available at: www.StudentAidBC.ca. Enter study period day-care costs for your child(ren) aged 11 or under. Include the amount of child care subsidy. Do not include costs declared by the applicant on line 50 of Section 3 of the application.

Question 13 Net Worth of RRSPs

This is how you calculate the net worth of RRSPs:

Amount of RRSP

- Amount owing on the RRSP loan(s)
- Amount withheld by bank for tax and/or penalties (if cashed)
- = Net worth of RRSP

Do not include RRSPs declared by the applicant on his or her application. Contact your bank, credit union or trust company to accurately determine the net worth of your RRSPs.

Question 14 Net Worth of Other Investments

This is how you calculate the net worth of other investments:

Amount of investment

- Amount owing on investment
- Any fees that may be charged for withdrawing the investment
- = Net worth of investment

If assets are jointly owned, use the net worth of the portion you own. Contact your bank, credit union or trust company to accurately determine the net worth of your other investments.

Question 16 Net Worth of Business

This is how you calculate the net worth of your business:

- Total business assets (land, buildings, accounts receivable, etc.)
- Total liabilities (accounts payable, notes payable, mortgages, etc.)
- = Net worth of business

If the business is jointly owned, use the net worth of the portion you own.

Question 16a Total Income from 2014 Income Tax Return

Enter the amount from line 150 of your 2014 Income Tax Return. The line 150 income you report will be checked against Canada Revenue Agency (CRA) records. If the amount you indicate is different from their records, CRA data will be used in the applicant's needs assessment calculation. If CRA records are incorrect, you must submit an Appendix 2 (and Appendix 7 – Request for Reassessment) with documentation showing the correct income. If you did not file a Canadian Income Tax Return, enter your total 2014 income from all sources both inside and outside Canada, which includes employment, pension investment income, rental, RRSP, foster parent, net professional/self-employment income, worker's compensation, employment insurance, and disability assistance, etc. Convert foreign currency into Canadian dollars.

Question 17 Motor Vehicles Owned

Include the current resale value of all cars/trucks/motorcycles whether in running order or not, insured or not, fully paid for or not, for which you are the registered owner. If you share registered ownership of the motor vehicle with your spouse/common-law partner, the motor vehicle value may be divided in half. Your spouse/commonlaw partner may declare half the value on the application. You may be asked to submit your owner's certificate of insurance and vehicle licence documentation.

Question 17a Motor Vehicles Leased

If you are currently leasing a motor vehicle, enter the information required on Question 17a, including your monthly lease payments. If you share a lease of the motor vehicle with your spouse/common-law partner, the motor vehicle lease payments may be divided in half. Your spouse/common-law partner may declare half the lease payments on the application. You may be asked to submit your lease certificate of insurance and vehicle license documentation.

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Appendix 2



STUDENT INFORMATION ALL Q	UESTIONS MU	IST BE ANSWERED IN INK
(01) STUDENT'S LAST NAME (02) STUDENT'S FIRST NAME MIDDLE INITIAL	(05) STUDENT'S 2 0 1 5	SOCIAL INSURANCE NUMBER APPLICATION NUMBER MONTH
(03) Date of marriage or the date you began living together in a marriage-like relationship.		
SPOUSE / COMMON-LAW PARTNER INFORMATION - BEFORE CLASSES STA	ART	
(06) In the four months BEFORE the applicant starts classes, were you or do you expect to be:(a) Enrolled in full-time study for at least two months (including high school)?(b) At home caring for eligible dependent child(ren) on a full-time basis for at least two months?(Only one parent may claim to be the full-time caregiver)	(06a) (06b)	YES NO
(07) Income received in the four months BEFORE the applicant starts classes. What is the total amo	unt of:	You must enter "0" if none. FOUR MONTH TOTALS FOR (a) TO (e)
(a) Income assistance (welfare) and/or BC income assistance for persons with disabilities you rece Enter "0" if none		\$.00
(b) Employment insurance benefits (EI) you receive? Enter "0" if none.	(07b)	\$.00
(c) Gross earnings from employment and net self-employment income? Enter "0" if none.	(07c)	\$.00
(d) Child care subsidy you receive? (Only one parent may claim child care subsidy) Read ① pa	nge 11. (07d)	\$.00
(e) Other sources of income you receive (e.g., pension, child support, First Nations band funding, spousal support, etc.). Do not include student loans/grants. Specify: Enter "0" if none	(07e)	\$.00
(08) Expenses in the four months BEFORE the applicant starts classes. What is the total amount of:		FOUR MONTH TOTALS FOR (a) TO (c)
(a) Canada student loan and/or provincial student loan regular scheduled payments made?	(08a)	\$.00
(b) Total day-care costs for your child(ren) age 11 years or under? Include child care subsidy? amount from line 7d. (Only one parent may claim day-care costs.) Read ① page 12.	(08b)	\$.00
(c) Child support and/or spousal support that you pay?	(08c)	\$.00
(09) What is the total balance in all of your bank accounts (chequing, tax free savings accounts, saving both inside and outside of Canada, at the start of classes? Do not include RRSPs, RESPs, RDS deposits, GICs, mutual funds, stocks or bonds. Enter '0' if none, or if a negative amount. Read ① page 12.		\$.00

CONTINUED ON NEXT PAGE

STUDENT'S APPLICATION NUMBER				
2 0 1 5				
ALL INFORMATION IS SUBJECT TO AUDIT AND VERIFIC	CATION			
SPOUSE/ COMMON-LAW INFORMATION (SEE LINES 41 AND 42 OF APPLICATION)				
INCOME				
(10) During the applicant's study period, will you be:(a) Employed full-time or part-time?	(10a)		YES	NO
(b) At home caring for eligible dependent child(ren) on a full-time basis for the entire study period?	(10b)		YES	NO
(c) Living with the applicant during the study period?	(10c)		YES	NO
(d) A full-time post-secondary student for at least three months of the applicant's study period?	(10d)		YES	NO
(11) During the applicant's study period, what will be the total amount of:		You n	nust enter	"0" if none.
(a) Income assistance (welfare) and/or BC income assistance for persons with disabilities you will receive? Enter "0" if none.	(11a)	\$.00
(b) Employment insurance benefits (EI) you will receive? Enter "0" if none.	(11b)	\$.00
(c) Gross earnings you will receive from employment and net self-employment income? Enter "0" if none. Read ① page 11.	(11c)	\$.00
(d) Child care subsidy you will receive? (Only one parent may claim child care subsidy) Enter "0" if none.	(11d)	\$.00
(e) Scholarships or merit-based awards, including Passport to Education, provincial government scholarships, etc., you will receive? Enter "0" if none.	(11e)	\$.00
(f) Other sources of income you will receive? (e.g. pension, child support, First Nations band funding, spouss support payments, insurance settlements, etc.)	al			
Specify: Enter "0" if none	(11f)	\$.00
EXPENSES				
(12) During the applicant's study period, how much will you pay for: (a) Your Canada student loan and/or provincial student loan regular scheduled payments made?	(12a)	\$.00
(b) Total day-care costs? Include child care subsidy amount from line 7d.	(12b)	\$.00
(Only one parent may claim day-care costs.) Read ① page 12.	(120)			
(c) Child support and/or spousal support that you pay?	(12c)	\$.00
SPOUSAL ASSET INFORMATION				
Report all Canadian AND foreign assets. (Include all 'locked-in' assets.)		You r	nust enter	"0" if none.
(13) What is the net worth of your RRSPs? Enter '0' if none.	(13)	\$.00
(14) What is the net worth of all your term deposits, GICs, mutual funds, stocks, bonds, etc.? Do not include RRSPs. Enter '0' if none.	(14)	\$.00
(15) What is the net worth (your share) of any assets such as revenue/holding/recreational properties, boat, RV,	etc.?	\$		
Do not include principal residence or motor vehicles reported in questions 17 and 17a. Enter '0' if none.	(40)			.00
(16) What is the net worth (your share) of a business? Enter '0' if none.	(16)	\$.00
(16a) Enter your reported total income from line 150 of your 2014 income tax return. If you did not file a 2014 income tax return, enter your total income from all sources both inside AND outside of Canada.	(16a)	\$.00
(17) Do you own a car/truck/motorcycle/other motor vehicle of which you are the registered owner? You must answer questions 17 and 17a. Uninsured vehicles must be reported.	(17)	YES (give and answer	e details below r question 17a)	NO (you must answer question 17a)
YEAR MAKE AND MODEL TYPE PURCHASE DATE YYYY/MM PURCHASE	PRICE		RESALE	VALUE
2 0 1 3 Acura CSX 4dr Sedan 2 0 1 3 / 0 6 \$ 2 2 5 (0 .00	\$ 2	0 3	5 0 .00
	00) \$	1 I T	

	YEAR			MAKE AND MODEL	TYPE
2	0	1	3	Acura CSX	4dr Sedan

PURCHASE DATE YYYY/MM										
2	0	1	3	/	0	6				
				/						
				/						

PURCHASE PRICE									
\$ 2	2	5	0	0	.00				
\$.00				
\$.00				

RESALE VALUE									
\$ 2	0	3	5	0	.00				
\$.00				
\$.00				

♠ ANSWER BOTH QUESTIONS **▼**

(17a) Do you lease a car/truck/motorcycle/other motor vehicle of which you are the registered owner? You must answer questions 17 and 17a. Uninsured vehicles must be reported.

(17a)	YES (give details below)		NC
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YEAR				MAKE AND MODEL	TYPE
2	0	1	3	Acura CSX	4dr Sedan

LEASE DATE YYYY/MM								
2	0	1	3	/	0	6		
				/				
				/				

VEHICLE VALUE AT LEASE DATE								
\$ 2	2	5	0	0	.00			
\$.00			
\$.00			

MONTHLY LEASE PAYMENTS								
\$		4	2	5	.00			
\$.00			
\$.00			

	STUDENT'S	S APPLICATION NUMBER	
	2 0 1	5	
(18) LAST NAME			(19) SOCIAL INSURANCE NUMBER
(20) FIRST NAME	MIDDLE INITIA	 AL (21) GENDER (22)	DATE OF YEAR MONTH DAY
		MALE FEMALE	BIRTH
(23) MAILING ADDRESS			
` ,	REET NUMBER AND STREET NAME/PO B	OX	
USE THIS LINE FOR AN	Y PART OF YOUR ADDRESS NOT INDICAT	ED ABOVE	(24) CITY/TOWN
(25) PROVINCE/STATE	(26) POSTAL / ZI	P CODE (27) COUNTRY	
(23) I ROVINGE/STATE	(20) 1 COTAL 7 ZI	CODE (21) COONTRI	
(20) APEA COPE	TELEBUONE NUMBER		
(28) AREA CODE	TELEPHONE NUMBER (28a) E-MAI	L ADDRESS	
()			
CANADA REVENUE	AGENCY CONSENT - must be sig	ned and dated for this applica	tion to be complete
			tevenue Agency, to the Ministry of Advanced Education n given by me on any StudentAid BC application. The
information will be relevant to, ar	nd used solely for the purposes of determining and veri	fying my information for my spouse's eligibility for	and entitlement to the StudentAid BC programs under insent, the year of signature of this consent and for any
	xation year for which assistance is requested.	and your prior to the your or dignature or the oc	moonly, the year of dignature of the content that for they
(29) SIGNATURE	OF SPOUSE/COMMON-LAW PARTNER (IN INK)	PRINT NAME	(30) DATE SIGNED
XI	UST BE SIGNED	PRINT HERE	
IVI	031 BE SIGNED	PRINT HERE	YEAR MONTH DAY
	LARATION - must be signed and o	• • • • • • • • • • • • • • • • • • • •	complete
 I understand that: 	ATION - must be signed and dated for this		
The stude	nt will have access to information provided in this apper nt's school will have access to information provided in the	nis appendix;	
II. I understand that signir	nation in this appendix is subject to audit and verification ng the Declaration means:		
I have aut	at the information I have given is correct and complete and that horized the student to immediately notify StudentAid BC of any	increase in my income and/or assets.	
Ministry of	rposes of verifying the accuracy of the personal information pro Advanced Education, the Ministry of Finance, the National Stud	dent Loans Service Centre, and any of their contractors,	subcontractors or agents, each with each other, and with the
and federa	al, provincial, municipal ministries/departments/agencies, includi	ng but not limited to: BC Ministry of Social Development	
of BC, BC	ent, BC Ministry of Health, BC Ministry of Justice, BC Ministry o Assessment Authority, Land title and Survey Authority of BC, B	C Registry Services, Worksafe BC, BC Vital Statistics Ag	gency, the Office of the Superintendent of Bankruptcy Canada,
Employme	ent and Social Development Canada (ESDC), Canada Revenue	Agency, Citizenship and Immigration Canada. This cons	sent takes effect when I sign this Declaration.
(31) SIGNATURE (OF SPOUSE/COMMON-LAW PARTNER (IN INK)	PRINT NAME	(32) DATE SIGNED
M	UST BE SIGNED	PRINT HERE	YEAR MONTH DAY
* 1			
Collection and use of information	n. The information included in this form and authorized above is	I scollected and managed in accordance with Sections 26	c and 26e of the Freedom of Information and Protection of
	y of the Canada Student Financial Assistance Act, R.S.C. 1994 nd evaluation purposes. If you have any questions about the col		
Stn Prov Govt, Victoria B.C., V8W	9H7, telephone 1-800-561-1818 toll-free in Canada/U.S. or (250	0)-387-6100 from outside North America	
	CONTA	CT INFORMATION	
	TO DEACH StudentAid BC BY BUONE.	TO REACH StudentAid BC B	Y MAIL:
	TO REACH StudentAid BC BY PHONE:	0	
	1-800-561-1818 Toll-free in Canada or US	StudentAid BC Mailing address:	
	1-800-561-1818 Toll-free in Canada or US or	Mailing address: P.O. Box 9173 Stn Prov Govt	
	1-800-561-1818 Toll-free in Canada or US	Mailing address: P.O. Box 9173 Stn Prov Govt Victoria BC V8W 9H7 Courier address: StudentAid I	
	1-800-561-1818 Toll-free in Canada or US or	Mailing address: P.O. Box 9173 Stn Prov Govt Victoria BC V8W 9H7	
If you have alread	1-800-561-1818 Toll-free in Canada or US or (250)-387-6100 from outside North Americ	Mailing address: P.O. Box 9173 Stn Prov Govt Victoria BC V8W 9H7 Courier address: StudentAid I 1st Floor, 835 Humboldt Street Victoria BC V8V 4W8	

submission, include an Appendix 7 - Request for Reassessment, with your submission.

RETURN APPENDIX ${f 2}$ to the student when complete